

**Present:** Vicki, Paula, Ian, Moira, Paul, Claire, Catherine, Katie Thompson

**Apologies:** Andy, Wendy, Jacqui

The minutes of the last meeting were agreed by all.

**Actions from the last meeting**

- Sponsored Event – this year's sponsored walk around the field has raised a staggering £2,500 so far, + gift aid, which could mean a total of £3,000. Katie reported that the children had really enjoyed the event, which had required very little work on the part of the staff.
- 200 Club – Theresa has sent an email about April, May and June winners. It was decided that for July the amounts would be £50, £25, and £15 – this will be drawn at the Barbecue.
- Fireworks – The brochure has not yet arrived, nor the company website updated – as usual very little time is given if we want to meet the 20<sup>th</sup> July deadline to receive a discount (£100). Paula, Ashley, Paul and Ian will coordinate this. Paula will send an e-mail to the firework company
- MSA T-shirts – the idea has been scrapped as being too expensive (minimum of £150). Instead, MSA members will wear fluorescent tabards and name badges. Anyone with a problem at the Barbecue could contact Bob the DJ who will put out a message. Paula will make signs to this effect. Vicki will bring labels to make badges.
- Decorate a T-shirt – Vicki has bought T-shirts for 97p + vat each. Bargain!

**Actions**

Paula to contact the firework company

**SUMMER BARBECUE**

Vicki reported that the Barbecue will be from 6.30 – 8.30, and there will be a 50p entry fee as usual. So far the event will comprise:

- Bar (Paul has the licence for 5.30pm +. No under 18's in the bar! 2 barrels beer needed)
- Raffle
- Barbecue,
- Kids' Tombola (bought from Baker Ross – tickets 50p each or 3 for £1),
- Adult Tombola (yrs 5&6 to bring in chocolates or bottles),
- Ice Cream van,
- Crepes,
- Kids sweet stall,
- Inflatables from Cub Leisure,
- Sponge the Teacher (stocks borrowed from Waterbeach Barracks),
- Teachers' parade of T-Shirts (Teachers will all go out together in class order and stand on a step one by one to show off their T-shirt),
- Tea and cakes,
- Face Painting (Alison Hullyer and Catherine Walker)
- Tattoos (Year 6 will do this)
- Pick a Lolly game (Vicki got a board from Rigeons and Andy has put this together)
- Fishing Game
- Play your Cards Right Game
- Inflatable items for sale (see below)

Vicki noted that this year there will be no strawberries, no money is made. There is also no climbing wall this year, or assault course, as there is the problem of Health and Safety and numbers of people needed to run the activity.

**Float** – Ian and Vicki will sort this out. Ian will fill in the sheet with the stalls. Paul will go to the bank this week and withdraw £700-£800 for the float and give it to Ian. Paul and Ian noted the inefficiency of the bank in changing the signatory names on the account.

## **Prizes**

Jacqui and Vicki will shop for prizes. Vicki brought along some unused prizes and it was decided that they should be sold off, £1.50 for an inflatable toy (£1 later), 50p for a punching balloon.

**Raffle** - Andy has been organising this. Prizes: £100; Champagne; Vouchers for - Lion and Lamb, White Horse, Milton Golf, Strikes, Quay Mill, Shepreth Wildlife Park; Pine Direct to bring something.

**Rowing machine challenge** – this is still just an idea, although Cambridge Rowing Club had said previously that they would provide a machine. Claire will look into this. Vicki noted that the Triathlon club meet on Fridays at the school – Vicki will talk to the man.

Refrigeration of drinks – the committee talked for some time about the problem of providing cold drinks. It was decided that drinks should be bought early so that committee members could take them to chill in their fridges, and the fridges in the staff area would be used. It would be great to have a refrigerated container with a generator, e.g. a Tesco delivery van! All should look into this for a possible solution.

Football screen – The committee discussed putting a TV screen in the main hall if England were to be scheduled to play on 2<sup>nd</sup>. Katie would ask James about this.

## **Barbecue Actions**

Theresa to bring the balls to do the 200 Club draw  
Catherine/Vicki to buy more sponges  
Vicki and Jacqui to go to Bookers  
Katie to recruit teachers for the parade.  
Vicki and Jacqui to shop for prizes  
Ian & Vicki to sort out the float  
Paul to go to the bank  
Paula will check the risk assessment.  
Andy to buy 2 barrels of beer.  
Claire to contact Cambridge Rowing Club  
Vicki to talk to Triathlon man  
All committee to look into hiring/borrowing refrigerated van.  
Paula to make signs for Barbecue  
Vicki to bring name labels  
Katie to ask James about World Cup screen in main hall.

**MSA Newsletter** – this will be done after the Barbecue

**School Uniform**– Karen, Helen and Mel will be giving up in September. Moira and Vicki know mums who may be willing to take over.

**Website** – needs updating.

**Sammy Shade** – Sammy will be put out at the Barbecue to encourage donations.

## **Any Other Business**

**Year 5&6 play** – usually drinks MSA sell drinks during the interval and at the end of the evening (red and white wine and orange juice). Moira and Ian to organise this. Check what we did last year.

**Smita's food** – Smita has offered to take out Public Liability Insurance, and local council have recommended that she do a Food Hygiene course (one day). The committee agreed that both these measures were a good idea and then we would be covered in future.

**Classroom Allocations** – The MSA agreed to increase the allocations to £200 in light of the cutbacks to school funding. The extra would help pay for school trips. Katie thanked the MSA .

**Leavers Disco** – the MSA will donate £100.

**Art Materials**– the MSA agreed to contribute £100 for materials for the T-shirt competition.

**Treasurer** – Ian noted that at the moment we have £10,000 in the bank but this is shortly to decrease once several payments are made.